

MESA VISTA CONSOLIDATED SCHOOL DISTRICT  
IS SEEKING APPLICANTS FOR THE FOLLOWING POSITION

**Elementary Teacher**  
Mesa Vista School District

General Function:

- Creates a flexible program with Common Core State Standards and an environment favorable to learning and personal growth.
- Establishes effective rapport with pupils and motivates pupils to develop skills attitudes and knowledge needed to obtain a good foundation for continuous achievement growth and development in elementary grade education.
- Establishes effective rapport with students and their parents by assisting students in developing positive feelings toward themselves and others.

Education Experience: Minimum Bachelor's degree and Current New Mexico K-8 teaching license.

Essential Job Functions:

All functions are performed in accordance with established policies, procedures, safety and environmental regulations, facility and computer security policies and procedures.

- Functions are subject to change from time to time to meet the needs of the District.

Current essential functions include but are not limited to the following:

- Plans and implements lesson plans that meet the individual needs, interests and abilities of students and comply with State Department of Education Standards and Mesa Vista Consolidated School District.
- Institutes clear objectives for all lessons, assignments, units and projects in accordance with curriculum goals and communicates objectives to students.
- Establishes and maintains a classroom environment conducive to learning by managing appropriate student behavior.
- Prescribes effective learning programs and initiates referrals to appropriate personnel when concerns arise.
- Assesses the accomplishments of students on a regular basis and provides progress reports as required.
- Administers group standardized tests in accordance with the district testing program.
- Institutes open lines of communication with students and parents concerning students' academic, social and behavioral progress.
- Provides directions and materials for substitute teachers.
- Plans for and supervises classroom aides, guests and volunteers.
- Cooperates with staff and support personnel in assessing and helping students with health, attitude, learning and behavioral problems.
- Utilizes technology in the classroom.
- Other duties as assigned

Reports To: Superintendent of schools  
Salary: 2020 – 2021 – As Per Salary Schedule  
Deadline: Until Filled

Application Procedures

Interested applicants please submit a letter of interest to:

Shayna Cordova  
[Shayna.cordova@mesavista.org](mailto:Shayna.cordova@mesavista.org)  
Human Resource Office  
Mesa Vista Consolidated Schools  
P.O. Box 309  
Ojo Caliente, NM 87549  
Phone: (505) 583-2645  
Fax No.: (505) 583-2815

\*We, the Mesa Vista Consolidated School District, conform to all the laws, statutes, and regulations concerning equal employment opportunities and affirmative action. We strongly encourage women, minorities, individuals with disabilities and veterans to apply to all of our job openings. We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, gender, sexual orientation, gender identity, or national origin, age, disability status, Genetic Information and Testing, Family and Medical Leave, protected veteran status, or any other characteristic protected by law. We prohibit Retaliation against individuals who bring forth any complaint, orally or in writing, to the employer or the government, or against any individuals who assist or participate in the investigation of any complaint or otherwise oppose discrimination.