

MESA VISTA CONSOLIDATED SCHOOL DISTRICT
IS SEEKING APPLICANTS FOR THE FOLLOWING POSITION

Instructional Coach Position
Ojo Caliente, New Mexico

Job Description:

The Instructional Coach shall provide transformational leadership that impacts the daily practices of school leaders through one-to-one coaching. The Instructional Coach will ensure that the practices established from leadership partners, such as Partnership of Leaders in Education and Principals Pursuing Excellence, are sustained and improved upon through a systemic approach

Qualifications:

- Master's degree in administration from an accredited college or university preferred.
- Valid New Mexico Administrator's License preferred.
- Valid New Mexico Level II or III-A License.
- Thorough understanding of school operations.
- Ability to coordinate campus support operations.
- Demonstrated ability to build and articulate a vision with staff, students, parents and community.
- Demonstrated ability as a change agent, understands and supports stakeholders in the change process.
- Able to demonstrate understanding of technology's application to school operations and instruction.
- Able to demonstrate application proficiency in word processing, database, and spreadsheet software.
- Demonstrates understanding of student management and instructional delivery systems.
- Embraces and encourages diversity.
- Demonstrates a willingness to seek professional development in administrative leadership, management, and supervision.
- Experience in certified and classified appraisal systems in evaluation of personnel performance.
- Minimum of 5 yrs. experience Supervisory/Administrative experience preferred.

Reports To: Superintendent of schools
Salary: 2019 – 2020 – As Per Salary Schedule
Deadline: Until Filled

Application Procedures

Interested applicants please submit a letter of interest to:

Shayna Cordova
Human Resource Office
Mesa Vista Consolidated Schools
P.O. Box 309
Ojo Caliente, NM 87549
Phone: (505) 583-2645
Fax No.: (505) 583-2815
human.resources@mesavista.org

We, the Mesa Vista Consolidated School District, conform to all the laws, statutes, and regulations concerning equal employment opportunities and affirmative action. We strongly encourage women, minorities, individuals with disabilities and veterans to apply to all of our job openings. We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, gender, sexual orientation, gender identity, or national origin, age, disability status, Genetic Information and Testing, Family and Medical Leave, protected veteran status, or any other characteristic protected by law. We prohibit Retaliation against individuals who bring forth any complaint, orally or in writing, to the employer or the government, or against any individuals who assist or participate in the investigation of any complaint or otherwise oppose discrimination.