

A Regular Board Meeting of the Board of Education of Mesa Vista Consolidated Schools was held Wednesday, July 31, 2018, beginning at 6:08 p.m. at the Auditorium, Ojo Caliente, NM.

I. REGULAR BOARD MEETING

A. CALL TO ORDER

The Regular Board Meeting of the Mesa Vista Board of Education was called to order at 6:08 p.m. by Mr. Marvyn Jaramillo, Board President.

B. PRESENTATION OF COLORS/PLEDGE OF ALLEGIANCE

Interim Superintendent Manuel Lucero led the audience in Pledge of Allegiance.

C. ROLL CALL (*Mrs. Danielle Kuykendall, Reporting Secretary*)

Ms. Estrella Gutierrez, Reporting Secretary, took Roll Call and reported following Board Members present at the meeting: Mr. Marvyn Jaramillo, Board President, **Present**; Mrs. Kisha Maestas, Vice-President, **Present**; Mr. Moises Pena, Board Secretary, **Present**; Mr. John Garcia, Board Member, **Present via Telephone**; Ms. Cindy Archuleta, Board Member, **Present**.

D. INTRODUCTION OF GUESTS (*Mr. Manuel Lucero, Interim Superintendent*)

The following guests were present at the meeting: Michael Lovato (new superintendent), Michael Vigil (The Vigil Group), Rebehkah Herrera (The Vigil Group), Michael Garcia (parent), Carmella Archuleta (student), Kamryn Kidder (student), Gabriella Archuleta (student), Ryan Garcia (student), Anthony Vigil (student), Connie Lujan (teacher, FFA advisor), Brigette Archuleta (parent), Cindy Garcia (parent), Brandi Darby (parent), Juan Manzanares (parent), Sandoval (parent), Edwin Gurule (Bus driver), Azelea Trujillo (student), Shantee (student), Amarissa Quintana (student), Brenda Halder (parent), Regina Martinez (parent), Toby Martinez (parent), Gedion Kuykendall (parent), Candace Kuykendall (parent), Gavyn Kuykendall (parent).

E. AGREEMENT OF CONTENT AND ORDER OF AGENDA

Mr. Manuel Lucero, Interim Superintendent, made a recommendation to accept the Agreement Content and Order of Agenda as presented.

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Mrs. Kisha Maestas, Board Vice President, made a motion and Mr. Moises Pena, Board secretary, seconded the motion.

Discussion: None

Motion carried.

**F. COMMUNICATION/INFORMATIVE REPORTS/PRESENTATIONS
(ADMINISTRATORS, TEACHERS, COUNSELORS)**

G. PUBLIC INPUT (*School Patrons*)

- Gideon Kuykendall – Topic of concern FFA. Asks about the FFA program and how it will be processed.
- Gavyn Kuykendall: Topic of concern FFA support. Informed that FFA is a part of the community and hoping the funding will not be cut as well as hoping that it will be continue to grow for the kids.
- Connie Lujan: Topic of concern FFA success and stipend. Questions by Mr. Marvyn Jaramillo if she has already followed the chain of command in regards to the stipend. Mrs. Connie Lujan gives a brief overview of the FFA program and what happens in and out of the classroom with all the time and effort the kids and advisors put in to FFA during the school year 2017-2018. Questions on why the stipend is being cut after all the work that is put in to the program. Stipend to be talked with Mr. Michael Lovato (new superintendent) to see what could be done as well as with the CBA.

II. NON-ACTION ITEMS

A. Second Reading Annual/Sick Leave Policies

- **No changes being made.**

III. ACTION ITEMS

A. APPROVAL OF MINUTES

1) Special Board Meeting – July 23, 2018

Mr. Marvyn Jaramillo, Board President, entertained a motion. Mrs. Kisha Maestas, Board Vice President, made a motion to table the minutes for July 23, 2018 and Ms. Cindy Archuleta, Board member, seconded the motion.

Discussion: None

Motion Carried.

B. CONSENT OF AGENDA

1) FINANCIAL STATUS REPORTS AND ROUTINE MATTERS

- a) Accept Monthly Financial Status Reports, for Information Basis
- b) Accept Bills Payable for Information Basis
- c) Approval of Budget Adjustment Requests
 - 1) BAR # 0001-IB Fund 13000 Pupil Transportation Total BAR Amount \$227,816
 - 2) BAR #0002-IB Fund 24106 IDEA-B Total BAR Amount \$71,250
 - 3) BAR #0003-IB 24109 IDEA-B Preschool - \$3,955

Mr. Manuel Lucero, Interim Superintendent, made a recommendation to approve the Budget Adjustment Requests.

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Mr. Moises Pena, Board Secretary, made a motion to approve Budget Adjustment Requests, and Mrs. Kisha Maestas, Board Vice President, seconded the motion.

Discussion: Mr. Manuel Lucero explained Bar I: Transportation bar needs to be approved to start receiving the money from the PED. Bar II and III needs to be approved to draw the money for IDEAB and the preschool funding.

Motion Carried.

C. ACTION ITEMS

1) Recommendation and Consideration to Approve Requisitions over \$3,000

- a. Purchase Order for ShoreCare Partner Support 1 Year – No Phones 7/1/18 – 6/30/19 Includes: Break/Fix, TAC Access, Software Upgrades, Labor to Diagnose, Replace and Reconfigured Replacement Hardware**

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Mrs. Kisha Maestas, Board Vice President, made a motion, and Ms. Cindy Archuleta, Board secretary, seconded the motion.

Discussion: None

Motion Carried.

2) Recommendation and Consideration to Simplify Payroll Process.

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Mrs. Kisha Maestas, Board Vice President, made a motion to table this item until our current superintendent makes an assessment, and Mr. Moises Pena, Board Secretary, seconded the motion.

Discussion: None.

Motion Carried.

3) Recommendation and Consideration to Review Attorneys who Submitted Quotes

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented Mr. Marvyn Jaramillo, Board President, made

a motion to approve Walsh Gallegos and Sam Adams two law firms for our school district, and Mr. Moises Pena, Board Secretary, seconded the motion.

Discussion: Mrs. Kisha Maestas, Board Vice President, asked what would be one contract for both or two separate contract. Mr. Marvyn Jaramillo, Board President, explains that there will be two separate with the consideration of what they are specialized in the contract will state that with the consideration of the new superintendent. The contracts shall be presented at the next board meeting. As of right now they are still with Walsh Gallegos and they will continue to work with them until the next special board meeting.

Motion Carried.

4) Recommendation and Consideration of Administrative Secretary Salary Schedules

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Mrs. Kisha Maestas, Board Vice President, made a motion to table until the superintendent has a chance to look at it and CBA has a chance to go over it as well, and Ms. Cindy Archuleta, Board Member, seconded the motion.

Discussion: Mr. Moises Pena states to Mr. Manuel Lucero to make sure that the schedules are placed on boardbook for next board meeting because this has already been the 3rd meeting and they still don't know what they are going to approve.

Motion Carried.

5) Recommendation and Consideration to Approve Agreement for Certified Wastewater Operator Services with Allen Environmental for Mesa Vista Campus, \$500/monthly

Mr. Manuel Lucero, Interim Superintendent, made a recommendation to approve Allen Environment.

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Mrs. Kisha Maestas, Board Vice President, made a motion, and Mr. Moises Pena, Board Secretary, seconded the motion.

Discussion: Mr. Moises Pena asks Mr. Manuel Lucero if this is a issue that we had and were not in compliance with last year. Mr. Manuel Lucero tells Mr. Moises Pena this is what he understood was the issue.

Motion Carried.

6) Recommendation and Consideration to Approve Agreement for Certified Wastewater Operator Services with Allen Environmental for El Rito Elementary Campus, \$395/monthly

Mr. Manuel Lucero, Interim Superintendent, made a recommendation to approve the Allen Environment for El Rito.

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Mrs. Kisha Maestas, Board Vice President, made a motion, and Mr. Moises Pena, Board Secretary, seconded the motion.

Discussion: Mr. Moises Pena asks Mr. Manuel Lucero if this is also the area we were not in compliance with as well. Mr. Manuel Lucero states yes.

Motion Carried.

7) Recommendation and Consideration to Accept Quote from Creamland Dairies, LLC

Mr. Manuel Lucero, Interim Superintendent, made a recommendation to approve the Creamland quote.

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Mrs. Kisha Maestas, Board Vice President, made a motion, and Mr. John Garcia, Board Member, seconded the motion.

Discussion: Mr. Moises Pena stated that this was on board book and approved to be correct.

Motion Carried.

8) Recommendation and Consideration to Approve Annual Leave Policy

Mr. Manuel Lucero, Interim Superintendent, made a recommendation to approve annual leave policy.

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Mr. Marvyn Jaramillo, Board President, made a motion to table because he would like for superintendent to review it and bring it back to us as a second reading, and Mr. Moises Pena, Board Secretary, seconded the motion.

Discussion: None.

Motion Carried.

9) Recommendation and Consideration to Approve Sick Leave Policy

Mr. Manuel Lucero, Interim Superintendent, made a recommendation to table item.

Mr. Marvyn Jaramillo, Board President, entertained a motion to table the recommendation as presented. Mr. Moises Pena, Board Secretary, made a motion, and Ms. Cindy Archuleta, Board Member, seconded the motion.

Discussion: None.

Motion Carried.

10) Recommendation and Consideration to Approve Ring of Honor Policy

Mr. Manuel Lucero, Interim Superintendent, made a recommendation to table the policy due to not seeing what the policy states.

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Mr. Moises Pena, Board Member, made a motion to approve the policy due to going over it several times, and Mrs. Kisha Maestas, Board Secretary, seconded the motion.

Discussion: Mr. Marvyn Jaramillo states that the only change that was made was to have a board member on the committee to reassure that the committee is abiding by the policies.

Motion Carried.

11) Recommendation and Consideration to Approve Title I Application

Mr. Manuel Lucero, Interim Superintendent, made a recommendation to approve Title I Application.

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Mrs. Kisha Maestas, Board Member, made a motion, and Ms. Cindy Archuleta, Board Secretary, seconded the motion.

Discussion: Mr. Marvyn Jaramillo asked if this was time sensitive. Mr. Manuel Lucero states, that this has already been approved.

Motion Carried.

12) Recommendation and Consideration to Approve Title II Application

Ms. Manuel Lucero, Interim Superintendent, made a recommendation to approve Title II Application.

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Mrs. Kisha Maestas, Board Vice President, made a motion, and Ms. Cindy Archuleta, Board Member, seconded the motion.

Discussion: None.

Motion Carried.

13) Recommendation and Consideration to Approve Corrections on Wording on Salary Schedules

Mr. Manuel Lucero Interim Superintendent, made a recommendation to table the corrections on wording on salary schedules due to not know what this was pertaining to.

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Mr. Moises Pena, Board Secretary, made a motion, and Ms. Cindy Archuleta, Board Member, seconded the motion.

Discussion: Mr. Marvyn Jaramillo asked for the amount of the grant.

Motion Carried.

14) Recommendation and Consideration to Approve Ancillary Contracts

Mr. Manuel Lucero, Interim Superintendent, made a recommendation to table.

Mr. Marvyn Jaramillo, Board President, entertained a motion to table the recommendation as presented. Mr. Moises Pena, Board Secretary, made a motion, and Mrs. Kisha Maestas, Board Vice-President, seconded the motion.

Discussion: Mrs. Kisha Maestas asked if by holding off on contracts if this will affect our students. Mr. Michael Lovato answered and stated that the problem was they didn't have anyone at this time, but speaking with the CES they were going to work with us.

Mr. Moises Pena, Board Member, withdrew his motion.

Mrs. Kisha Maestas, Board Vice President, made a motion to approve the ancillary contracts knowing the amount will be determined by our new superintendent, and Mr. Moises Pena, Board Secretary, seconded the motion.

Motion Carried.

15) Contract for Interim Superintendent

Mr. Marvyn Jaramillo, Board President, made a recommendation to approve contract for superintendent, Title I director, and Special Education Director. With that being said the salary will be prorated. Also, this is starting date of August 1, 2018.

Mr. John Garcia, Board Member, made a motion, and Mrs. Kisha Maestas, Board Vice President, seconded the motion.

Discussion: Mr. Marvyn Jaramillo states that coming in Mr. Michael Lovato would need to work with CBA in regards to the annual leave policies and getting with Mrs. Lujan as well as any other staff in regard to stipends to see if the issue could get resolved.

Motion Carried.

16) Contract for Superintendent for School Year 2018-2019

Mr. Manuel Lucero, Interim Superintendent, made a recommendation to approve Title III Application.

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Ms. Cindy Archuleta, Board Member, made a motion, and Mr. Moises Pena, Board Secretary, seconded the motion.

Discussion: Mr. Marvyn Jaramillo asked for the amount of the grant.

Motion Carried.

17) Recommendation and Consideration to Approve Elementary and Secondary Handbooks

Mr. Manuel Lucero, Interim Superintendent, made a recommendation to table until next board meeting.

Mr. Marvyn Jaramillo, Board President, entertained a motion to table the recommendation as presented. Mr. Marvyn Jaramillo, Board President, made a motion to table due to board not able to review, and Ms. Cindy Archuleta, Board Member, seconded the motion.

Discussion: None.

Motion Carried.

IV. SUPERINTENDENT'S REPORT

Mrs. Kisha Maestas, Board Vice President, states due to Ms. Romero not present she could not answer any of the questions in her superintendent report. Mr. Manuel Lucero states that he did create a report for the days he has been present and went over the enrollment since he started. He went over the warranty that was ending for Bradbury as well as the dual credit advisors being present for the registration.

Discussion: None.

V. EXECUTIVE SESSION (NMSA 1978 10-15-1)

Mr. Manuel Lucero, Interim Superintendent, made a recommendation to go into Executive Session to discuss to discuss limited personnel matters.

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Mr. Moises Pena, Board Secretary, made a motion to go into Executive Session to discuss:

- A. Limited Personnel Matters as permitted under § 10-15-1 (H) (2), specifically to discuss (1) Personnel Matters (2) Pending or threatening litigation as permitted under 10-15-1 (H) (7) (3) Limited personnel matters under 10-15-1 (H)(4) specifically to discuss (1) personally identifiable information about a student

Mr. Cindy Archuleta, Board Secretary, seconded the motion.

Discussion: None

Roll Call to go into Executive Session to discuss limited personnel matters including Superintendent's Contract and pending or threatening litigation: Mr. Marvyn Jaramillo, Board President, **Yay**; Mrs. Kisha Maestas, Vice-President, **Yay**; Mr. Moises Pena, Board Secretary, **Yay**; Mr. John Garcia, Board Member, **yay (via phone)**; Ms. Cindy Archuleta, Board Member, **Yay**.

The Mesa Vista Board of Education went into Executive Session at 7:13 p.m. and reconvened at 8:15 p.m. Mr. Marvyn Jaramillo, Board President, states to let the public know that they have not completed business under action item #16, which is the contract for the superintendent for the school year 2018 and that's why they are going back to action item #16.

Mrs. Kisha Maestas makes a motion that per Ms. Romero's contract which was approved at their board meeting June 7, 2018 under paragraph one the superintendent is the chief officer of the district and may be reassigned on another administrative position that is best for the district. Under that we have hired Mr. Michael Lovato, Ms. Romero will no longer fall under the board. She will now fall under Mr. Michael Lovato. Ms. Romero will now report to Mr. Lovato and not to the board.

Ms. Cindy Archuleta, Board Member, seconded the motion.

Discussion: Mr. Marvyn Jaramillo asks about the school vehicle. Mr. Moises Pena states that she can use a school vehicle which will be decided as to which one by her supervisor.

VI. BOARD CONCERNS

- **Mr. Moises Pena, Board Secretary, has issues with the way board book has been handled for the last few months in not getting complete board packet.**
- **Mr. John Garcia, Board Member, was concerned in not getting his computer that he turned in a few months back to get fixed.**
- **Mrs. Kisha Maestas, Board Vice President, has a concern about the computers in not working properly.**
- **Mr. Moises Pena, Board Secretary, has another concern of no Elementary staff being present at the registration, only high school principal was present.**
- **Mr. Marvyn Jaramillo, Board President, has a concern with people parking next to the auditorium. He would like for gates to be locked unless it was a dire need to park at the auditorium and not in the parking lot.**

VII. ANNOUNCEMENTS

- A) Next Regular Board Meeting, Wednesday, August 29, 2018 – El Rito Elementary Board Room

VIII. AJOURNMENT

Mr. Marvyn Jaramillo, Board President, entertained a motion to adjourn the Regular Meeting held on Tuesday, June 31, 2018. Mrs. Kisha Maestas, Board Vice President, made a motion to adjourn board meeting. Ms. Cindy Archuleta, Board Member, seconded the motion.

Motion Carried.

The Regular Board Meeting held on Tuesday, July 31, 2018 was adjourned at 8:25 p.m.

REGULAR BOARD MEETING
July 31, 2018
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I HEREBY CERTIFY THAT THE MINUTES OF SPECIAL BOARD MEETING OF THE MESA VISTA BOARD OF EDUCATION, HELD ON JULY 31, 2018 WERE APPROVED ON SEPTEMBER 19, 2018 COMMENCING WITH PAGES 1 THRU 10 INCLUSIVELY, AND ARE TRUE AND CORRECT.

/s/ 
Board President

ATTEST:

/s/ 
Board Secretary