

A Regular Board Meeting of the Board of Education of Mesa Vista Consolidated Schools was held Wednesday, August 29, 2018, beginning at 6:00 p.m. at the El Rito Elementary, El Rito, NM.

**I. REGULAR BOARD MEETING**

**A. CALL TO ORDER**

The Regular Board Meeting of the Mesa Vista Board of Education was called to order at 6:00 p.m. by Mr. Marvyn Jaramillo, Board President.

**B. PRESENTATION OF COLORS/PLEDGE OF ALLEGIANCE**

Superintendent, Mr. Michael Lovato led the audience in Pledge of Allegiance.

**C. ROLL CALL (*Ms. Estrella Gutierrez, Reporting Secretary*)**

Ms. Estrella Gutierrez, Reporting Secretary, took Roll Call and reported following Board Members present at the meeting: Mr. Marvyn Jaramillo, Board President, **Present**; Mrs. Kisha Maestas, Vice-President, **Present**; Mr. Moises Pena, Board Secretary, **Present**; Mr. John Garcia, Board Member, **absent**; Ms. Cindy Archuleta, Board Member, **Present**.

**D. INTRODUCTION OF GUESTS (*Mr. Michael Lovato, Superintendent*)**

The following guests were present at the meeting: Michael Vigil (The Vigil Group), Anthony Vigil (student), Anthony Vigil (facilities), Edwin Gurule (Bus driver), Victoria Garcia (Elementary Principal), Manuel Lucero (MS/HS Principal), Michael Megariz (Bus Driver), Teresa Sandoval (Union President & Teacher), Darrel Sandoval, Kimberly Aruleta-Vigil (Union & Teacher), Leo Valdez (Tech Bond), Sam Adams (attorney).

**E. AGREEMENT OF CONTENT AND ORDER OF AGENDA**

Mr. Michael Lovato, Superintendent, made a recommendation to change the agenda and this would be to respect Mr. Valdez's time, to get him out as soon as possible. He would like to move Action Item #9 to #1 on the action items.

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Mr. Moises Pena, Board secretary, made a motion to accept the changes with the acceptance to move board concerns prior to executive session and Mrs. Kisha Maestas, Board Vice President, seconded the motion.

**Discussion: None**

Motion carried.

**F. COMMUNICATION/INFORMATIVE REPORTS/PRESENTATIONS  
(ADMINISTRATORS, TEACHERS, COUNSELORS)**

**G. PUBLIC INPUT (*School Patrons*):**

**None.**

**II. NON-ACTION ITEMS**

**A. Student Board Representative**

**-Board had discussion, no action was taken.**

**B. First reading media communication**

**-Mr. Moises Pena, Board Secretary was not in favor of the policy. He stated that everyone is a selected official and has the right to talk and voice their concerns to the media.**

**III. ACTION ITEMS**

**A. APPROVAL OF MINUTES**

**1) Special Board Meeting – July 23, 2018 & Regular Board Meeting on July 31, 2018**

Mr. Michael Lovato, Superintendent, made a recommendation to table the minutes due to the transition and not able to review.

Mr. Marvyn Jaramillo, Board President, entertained a motion to table the minutes for special board meeting on July 23, 2018 and July 31, 2018. Mr. Moises Pena, Board Secretary, made a motion to table the minutes and Ms. Cindy Archuleta, Board member, seconded the motion.

**Discussion: Dates were an issue due to being wrong when submitted on board book.**

Motion Carried.

**B. CONSENT OF AGENDA**

**1) FINANCIAL STATUS REPORTS AND ROUTINE MATTERS**

- a) Accept July and August Financial Status Reports, for Information Basis
- b) Accept Bills Payable for Information Basis
- c) Approval of Budget Adjustment Requests
  - 1) BAR # 078-000-1819-0003-IB New Home Grown \$5, 000.00

Mr. Michael Lovato, Superintendent, made a recommendation to approve the a, b, and c.

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Mrs. Kisha Maestas, Board Vice Secretary, made a motion to approve Budget Adjustment Requests, and Ms. Cindy Archuleta, Board Member, seconded the motion.

**Discussion: Mrs. Kisha Maestas requested when these reports are being uploaded if it can be simplified to just a PDF so they can read better.**

Motion Carried.

### **C. ACTION ITEMS**

#### **1) Approval of Education Technology Note Necessity Resolution**

Mr. Michael Lovato, Superintendent, recommended to approve the Technology note necessity resolution.

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Mrs. Kisha Maestas, Board Vice President, made a motion, and Ms. Cindy Archuleta, Board secretary, seconded the motion.

**Discussion: None**

Motion Carried.

#### **2) Recommendation and Consideration to approve requisitions over \$3,000.00.**

##### **a) Sysco open purchase order for cafeteria food of 10,000.00.**

Mr. Michael Lovato, Superintendent, made a recommendation to approve open purchase order for Sysco with the amount of \$10,000.00.

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Mrs. Kisha Maestas, Board Vice President, made a motion, and Ms. Cindy Archuleta, Board Member, seconded the motion.

**Discussion: None**

Motion Carried.

**b) Creamland open purchase order for milk \$10,000.00.**

Mr. Michael Lovato, Superintendent, made a recommendation to approve open purchase order for Creamland with the amount of \$10,000.00.

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Mrs. Kisha Maestas, Board Vice President, made a motion, and Ms. Cindy Archuleta, Board Member, seconded the motion.

**Discussion: None**

Motion Carried.

**C) Related service contracts:**

**1. Contract for CES with occupational therapy, social work, vision, and diagnostician.**

Mr. Michael Lovato, Superintendent, recommended to approve service contracts with CES.

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Mrs. Kisha Maestas, Board Vice President, made a motion, and Ms. Cindy Archuleta, Board Member, seconded the motion.

**Discussion: None.**

Motion Carried.

**2. Speech Language Pathologists \$42,109.43.**

Mr. Michael Lovato, Superintendent, recommended to approve contract for Speech Language Pathologists.

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Ms. Cindy Archuleta, Board Member, made a motion, and Mr. Moises Pena, Board Secretary, seconded the motion.

**Discussion: Mrs. Kisha Maestas, Board Vice President, questioned to see if this is covered so the district will get reimbursed. Mr. Michael Lovato stated that due to the what was submitted for last year that will affect us, but this year would be reported so the reimbursement would be correct.**

Motion Carried.

**3. Physical Therapy Kori Mannon \$35, 100.00.**

Mr. Michael Lovato, Superintendent, recommended to table the physical therapists contract due to complications with the proposal, which now the district will work with CES to find a Physical Therapist.

Mr. Marvyn Jaramillo, Board President, entertained a motion to table the recommendation as presented. Mrs. Kisha Maestas, Board Vice President, made a motion to table.

Mr. Michael Lovato, Superintendent, recommended that they should approve the amount without the name of therapist.

Mrs. Kisha Maestas, Board Vice President, pulled first motion, then made a motion to approve the amount of \$35, 100.00 for physical therapy with CES, Ms. Cindy Archuleta, Board Member, seconded the motion.

**Discussion: None.**

Motion Carried.

**4. Maintenances Fixes on Bus #17 \$4,791.00.**

Mr. Michael Lovato, Superintendent, recommended to approve due to the fixes needing to be done to get bus back for the start of the year.

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Mrs. Kisha Maestas, Board Vice President, made a motion, and Ms. Cindy Archuleta, Board Member, seconded the motion.

**Discussion: Mr. Moises Pena, Board Secretary, questioned to makes sure all fixes were completed with no complications.**

Motion Carried.

**d) I –Ready \$8, 605.00**

Mr. Michael Lovato, Superintendent, recommended to approve service I-Ready \$8,605.00

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Mrs. Kisha Maestas, Board Vice President, made a motion, and Mr. Moises Pena, Board Secretary, seconded the motion.

**Discussion: Mrs. Kisha Maestas, Board Vice President, questioned if it would come out of operational.**

Motion Carried.

- 3) Recommendation and Consideration of administrative secretary salary schedule.**
- 4) Recommendation and Consideration to approve annual sick leave policy.**
- 5) Recommendation and Consideration to approve sick leave policy.**
- 6) Recommendation and Consideration on adding steps on salary schedule after 30 years.**

Mr. Michael Lovato, Superintendent, recommended to table items 2-5 on agenda.

Mr. Marvyn Jaramillo, Board President, entertained a motion to table the recommendation as presented. Mrs. Kisha Maestas, Board Vice President, made a motion to table due to pending CBA, and Mr. Moises Pena, Board Secretary, seconded the motion.

**Discussion: Mr. Marvyn Jaramillo, Board President, questioned the annual leave policy due to board approving the first reading and just waiting for the second reading.**

Motion Carried.

- 7) Recommendation and Consideration to approve El Rito Elementary and secondary handbooks.**

Mr. Michael Lovato, Superintendent, recommended to approve El Rito Elementary Handbooks and Secondary Handbooks.

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Mrs. Kisha Maestas, Board Vice President, made a motion.

Mrs. Kisha Maestas, Board Vice President, pulled back her first motion and tabled handbooks to table, Ms. Cindy Archuleta, Board Member, seconded the motion.

**Discussion: Mrs. Kisha Maestas, Board Vice President, had questions about the grading in both elementary handbooks not matching and other areas that needed to be looked at to be clarified. Mr. Marvyn Jaramillo, Board President, also questioned to see if ring of honor policy was updated.**

Motion Carried.

- 8) Approving goals for superintendent 2018-2019**

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the goals for superintendent 2018-2019. Mrs. Kisha Maestas, Board Vice

President, made a motion, and Ms. Cindy Archuleta, Board Member, seconded the motion.

**Discussion: None.**

Motion Carried.

**9) Recommendation and Consideration to Approve State of New Mexico Audit Contract \$23, 517.00**

Mr. Michael Lovato, Superintendent, made a recommendation to approve the State of New Mexico Audit Contract/

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Mrs. Kisha Maestas, Board Vice President, made a motion, and Ms. Cindy Archuleta, Board Member, seconded the motion.

**Discussion: None.**

Motion Carried.

**IV. BOARD CONCERNS**

- **Mr. Moises Pena, Board Secretary, inquired transportation policy and the hourly rate for each route. If the contracts were similar to the bus route policy that was approved.**
- **Mr. Moises Pena, Board Secretary, was concerned about the communication between the board and the superintendent.**
- **Mr. Moises Pena, Board Secretary, was concerned about the monthly calendars. Mr. Marvyn Jaramillo, Board President, stated that it was new in the goals, but the first one would have to be submitted by September 1, 2018. Also, there is no one at the phones when parents call, questioned if flow chart was sent out to let teachers know who is in charge when Superintendent isn't in, and complaints from parents that superintendent was not in at 8:00am.**
- **Mrs. Kisha, Board Vice President, was concerned about board book and how it was a mess, it had too many pages.**

**IV. SUPERINTENDENT'S REPORT**

Mr. Michael Lovato gave an overview of the agenda that was handed to the board on his report. He briefly went over the issue with the clinic in bringing back services and the state grant request.

**Discussion: None.**

**V. EXECUTIVE SESSION (NMSA 1978 10-15-1)**

Mr. Michael Lovato, Superintendent, made a recommendation to go into Executive Session to discuss to discuss limited personnel matters.

Mr. Marvyn Jaramillo, Board President, entertained a motion to approve the recommendation as presented. Mrs. Kisha Maestas, Board Vice President, made a motion to go into Executive Session to discuss:

- A. Limited Personnel Matters as permitted under § 10-15-1 (H) (2), specifically to discuss (1) Personnel Matters (2) Pending or threatening litigation as permitted under 10-15-1 (H) (7) (3) Limited personnel matters under 10-15-1 (H)(4) specifically to discuss (1) personally identifiable information about a student

Mr. Cindy Archuleta, Board Secretary, seconded the motion.

**Discussion: None**

Roll Call to go into Executive Session to discuss limited personnel matters including Superintendent's Contract and pending or threatening litigation: Mr. Marvyn Jaramillo, Board President, **Yay**; Mrs. Kisha Maestas, Vice-President, **Yay**; Mr. Moises Pena, Board Secretary, **Yay**; Mr. John Garcia, Board Member, **absent**; Ms. Cindy Archuleta, Board Member, **Yay**.

The Mesa Vista Board of Education went into Executive Session at 9:32 p.m. and reconvened at 11:34 p.m. Mr. Marvyn Jaramillo, Board President, states to let the record know that no action was taken.

**Discussion: None.**

**VII. ANNOUNCEMENTS**

- A) Next special Board meeting September 19, 2018 at 6:00pm at the auditorium, Ojo Caliente, NM.
- B) Next Regular Board Meeting October 2, 2018 at 6:00pm, Ojo Caliente, NM.
- C) NMSBA Region II Meeting in Penasco, NM on September 20, 2018.
- D) NMSBA 2018 Annual Convention December 7-8, 2018.

**VIII. AJOURNMENT**

Mr. Marvyn Jaramillo, Board President, entertained a motion to adjourn the Regular Meeting held on Tuesday, June 31, 2018. Mrs. Kisha Maestas, Board Vice President, made a motion to adjourn board meeting. Ms. Cindy Archuleta, Board Member, seconded the motion.

Motion Carried.

*The Regular Board Meeting held on Wednesday August 31, 2018 was adjourned at 11:51 p.m.*



**I HEREBY CERTIFY THAT THE MINUTES OF SPECIAL BOARD MEETING OF THE MESA VISTA BOARD OF EDUCATION, HELD ON AUGUST 31, 2018 WERE APPROVED ON SEPTEMBER 19, 2018 COMMENCING WITH PAGES 1 THRU 10 INCLUSIVELY, AND ARE TRUE AND CORRECT.**

/s/   
Board President

**ATTEST:**

/s/   
Board Secretary