

MESA VISTA CONSOLIDATED SCHOOL DISTRICT

VOLUNTEER ASSIGNMENT RULES

I, _____, BY SIGNING MY NAME BELOW AS A VOLUNTEER, I

AFFIRM MY UNDERSTANDING OF THE FOLLOWING RULES FOR VOLUNTEER SERVICE:

- 1) That to volunteer my services to the school district I will be treated as a Contractor and I will be subject to a reference check and background check, as required by law. By signing below, I hereby give my permission to the Mesa Vista Consolidated School District to conduct such checks.
- 2) If I am also an employee of the district in another capacity, I may not volunteer to work in my own department or to provide services of the same type I perform as an employee of the District.
- 3) I will provide services subject to the direction and supervision of District employees only.
- 4) I will familiarize myself with District policies and regulations and procedures and provide services subject to such policies and regulations.
- 5) I understand and agree that the District may terminate my services at any time in its sole discretion.
- 6) I may be reimbursed for mileage, subject to the Mileage and Per Diem Act, and may be reimbursed for other charges and expenses approved by the District.
- 7) I understand and agree that I am not an employee of the District, that I am not entitled to any of the benefits of employment by the district, that I will not claim the contrary on the basis of anything in this agreement, and that I will not hold myself out as an "employee" of the District to anyone.
- 8) I understand that failure to obey the Code of Ethics and Standards of Professional Conduct as provided in the attached Section 6.60.9.8 NMAC and Section 6.60.9.9 NMAC concerning the obligations of school personnel is grounds for dismissal.
- 9) I have read and accept the following volunteer pledge:
 - A. It is my duty to deal justly and considerately with each student, school employee or other volunteer.
 - B. It is my duty to share the responsibility for improving educational opportunities for all;

- P. It is my duty to refrain from using school information technology equipment, hardware, software or internet access for other than a school related purpose;
- Q. It is my duty to refrain from striking, assaulting or restraining students unless necessary in the defense of self or others;
- R. It is my duty to refrain from using inflammatory, derogatory or profane language while on school property or while attending school events off premises;
- S. It is my duty to refrain from bringing or possessing firearms or other weapons on school property, except with proper authorization;
- T. It is my duty not to be under the influence of alcohol or illegal drugs on school property or at school events off premises; and
- U. It is my duty to report, as appropriate under the circumstances, violations of this pledge by other regular volunteers or school employees.

10) I understand that my activities can create School District liabilities and that ethical standards apply to me as well as regular Mesa Vista Consolidated School District employees.

I AGREE TO ACCEPT THE FOREGOING CONDITIONS PERTAINING TO MY

VOLUNTEER SERVICES AND ASSIGNMENT AS A _____ AT

_____ **(SCHOOL OR WORK SITE).**

Volunteer Signature:

Date:

School District Representative:

Date:
